

MARQUEE GUIDELINES

Chamber Members – Commercial message: \$40 per day
Chamber Members – non-profit: \$20 per day

Non-members – commercial message: \$70 per day
Non-members – non-profit message: \$ 50 per day

* **Birthday / personal messages are charged as “commercial”. Rental is for both sides of marquee.**

Marquee messages must be submitted by fax, email, or walk-in *TEN DAYS PRIOR* to the date of the message. No Exceptions. Marquee usage is limited to two messages per month.

ALL MARQUEE REQUESTS WILL BE FOR BOTH SIDES.

All messages must be tasteful, and shall be administered without discriminating against any individual because of race, religion, creed, color, sex, or national origin. Any reserved date may be cancelled in favor of community information. I have read the guidelines set forth before me and understand that I may lose the date requested if not paid for 7 days in advance.

Print name _____ Signature _____ Date ___/___/___

Office use
<i>Date requested for marquee</i> ____/____/____ <i>Date Paid</i> ____/____/____

Marquee Request Form

Contact Name: _____

Contact Phone: _____

Billing Address _____

Today's Date: _____

Date Requested for Marquee: _____ Commercial Non-Profit

YOUR MESSAGE: *Please note that you may not exceed the available spaces, including spacing between words and punctuation*

Line 1: _____

Line 2: _____

Line 3: _____

Line 4: _____

You may return this form by email to: info@llanochamber.org, fax to: 325-248-6917, or by calling 325-247-5354